



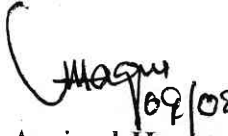
BOU/Admn-1(306)/24/680

Date : 26 Magh, 1431  
09 February, 2025

## Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) has granted earned leave from 17-02-2025 to 21-02-2025 to **Mst. Ambia Khatun**, Lecturer (Psychology), School of Education(SOE), BOU with permission to visit to Nepal. She will bear all the expenses for the said visit and as such, the Bangladesh Open University will have no financial obligations in this regard.

This notification is issued as authorized by letter No. 03.069.025.06.00.003.2011-144(500) dt. 19-06-2011 of the Office of the Honorable Prime Minister, Government of the People's Republic of Bangladesh.

  
09/02/2025

**Md. Aminul Haque**  
Joint Director (Personnel-2) &  
Additional charge (Personnel-1)

### Copy forwarded for information & necessary action :

1. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka, Bangladesh.
2. Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Senior Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
4. Senior Secretary, Ministry of Establishment, Govt. of the People's Republic of Bangladesh.
5. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
6. Controller, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
7. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
8. **Mst. Ambia Khatun**, Lecturer (Psychology), SOE, BOU.
9. Dean, SOE, BOU.
10. Director, Finance and Accounts Division, BOU.
11. Director/System Manager, Computer Division, BOU. (to upload BOU web site).
12. Visa Officer, The Royal Embassy of Nepal. Gulshan Avenue, Dhaka.
13. Immigration Officer, Hazrat Shahjalal International Airport Dhaka, Bangladesh.
14. Ps-to VC (for VC's kind information), VC's office, BOU, Gazipur.
15. Personal File.

ADMN-13(GO)